

Community Resilience Project
Minutes of Board Meeting
9th of March 2017

Under the umbrella of the National Oil Corporation (NOC) and as part of a follow up of its sustainability programs, Remsa organized a project board meeting to review the UNDP Project Implementation. The project board was conducted in Tunis on the 9th March 2017 and attended by representatives from NOC, Repsol, Total, OMV, Statoil and the UNDP.

Attendees:

- | | |
|------------------------------|----------------------------------------------------------------------------|
| 1. Khalid Abu Khatwa (KA): | General Manager, HSE, Security and Sustainable Development Department, NOC |
| 2. Mokhtar Abduldaem (MA): | Manager, Sustainable Development. |
| 3. Noura Hamladji (NA): | Libya Country Director, UNDP. |
| 4. Mohamed Salih (MS): | Programme Coordinator, UNDP. |
| 5. Mehdi Samama (MZS): | Deputy General Manager, Repsol |
| 6. Talis Aghil (TA): | External relations Coordinator, Repsol. |
| 7. Irum Hishmat (IH): | Manager, Community Relations & Development. |
| 8. Usama Shibani (US): | Manager, HSE department, OMV. |
| 9. Ahmed Abulsayen (AA): | Deputy General Manager, Total. |
| 10. Olivier Michel (OM): | Sustainable Coordinator, Total. |
| 11. Kjerstin S. Lange (KSL): | Leading Advisor, Impact Assessment and Social Performance, Statoil. |

Mr. MS started the meeting by welcoming the participants and stated that the purpose and the objective of the meeting was to review the UNDP activities in Libya like resilience project, and to discuss implementation mechanism of NOC - Repsol project to support communities in Libya and review project table. Mr. KA who stressed on the importance and need of these programs to lessen and mitigate the suffering of people in the areas of operations and hoped that the meeting will shed light on the status of the project and the way forward.

Mrs. NH then presented the UNDP presence in Libya and explained how the UNDP delivers its programs, Mrs. IH gave examples of the public private partnerships with the UNDP. Mr. KA requested clarifications and technical information about what will be brought to the communities as example the capacity of the solar panels and details about the project activities. Mr. KA expressed the concern that solar panels have high risk of theft and advised to limit their support to hospitals and health centers.

Mrs. NH proposed to NOC to nominate a liaison person to support and improve the communication and community engagement. Mr. KA highlighted the pressure from communities and how important it is for them to know the NOC - Repsol project to support communities in Libya project as a CSR initiative and its relation to sustaining production. NOC agreed to assign a contact person and asked the UNDP to coordinate all its needs from communities through NOC.

Mr. KA agree that the UNDP can deliver on behalf of NOC and the Second party , and to avoid any confusion it is required no visibility of the UNDP. Mrs. NH agreed with Mr. KA's request as long as the

minimum requirements of UNDP are met of which signed equipment transfer documents is one of the important administrative processes.

Miss TA summarized the session outcome and all parties agreed to :

- **Delievery mechanism** : Adopt the Zintan delivery model and use the same delivery document format.
- **Community engagement** : UNDP to liaise only with NOC on any project requirements. NOC assigned Mr. Mokhtar Abduldaem as a Focal Point.
- **Visibility** : UNDP logo will not be used on items or documents in order to avoid confusing local communities. For the UNDP press releases posted on the UNDP website, this will be coordinated with NOC.

Actions and decisions:

- **Budget Revision:** The project board reviewed the budget table starting with the Zintan municipality where Mr. KA requested that they be involved in the programming of activities. The discussion then centered on the request of decreased the number of the sewage pumps to Zintan from eleven to six pumps. Mr. KA then expressed the need to cancel the solar panels for the schools and to allocate the total budgeted amount to other areas. Mr. KA also requested to suspend the procurement for the water pipes for the water systems until the Zintan municipality provides clarifications on the project. This is part of the suspended activates provided in "Annex 1".
- **Zawia Municipality** : Mr. MA explained that NOC already communicated to Ambulance Services of the Ministry of Health in Zawia on the delivery of an ICU ambulance which is ready to deliver and UNDP will provide from its stock. The UNDP stated that the allocated ICU ambulance was delivered to Sirt as an emergency delivery and is no longer available. They will now have to procure this item.
- **Rujban Municipality** : Mr. KA asked to suspend procuring the pesticide car assigned for Rujban, and to also suspend the street lighting due to security risks. He requested clarifications on the cost of these items. Mrs. NA explained that they are using Benghazi project as a benchmark and that the installation and training of technicians are part of the renewable energy support package.
- **Ubari Municipality** : Mr. KA requested to suspend providing an MRI to the hospital due to the lack of information of local incapacity and their ability to operate this machine properly . Mr. KA also requested to suspend the maintenance for Algurdabiya school and permitted support to the vocational training. He also requested the suspension of the support for school with solar panels.
- **SMEs Programme** : As per NOC's request, the board decided to cancel the SMEs program. Mr. KA added that the funds for this project should not be allocated to urgent needs. Mrs. NH explained the need to support opportunities for local job creation. Mr. KA agreed to include this in future long term plans. Miss TA added that inclusion of SMEs are in response to NOC's request and is part of the July 2015 Zawia MoM. Mr. KA requested that the SMEs budget amounting to 750,000 USD is to be reallocated to urgent needs. The total budget to be reprogramed for this project is USD 1.3 Million.

The meeting concluded with an agreement to resume the project activities and for NOC to review the local needs and provide REMSA with the information needed to budget the amount. All attendees agreed to give ample time to Mr. MA to consult with local municipalities and to respond by 16th March.

The way forward with the un-programmed amount of USD 1.3 million will be discussed.

Endorsed by:

NOC:

Mr. Khalid Mohammed Bukhatwa
General Manager HSSE, HD
National Oil Corporation



UNDP:

Mrs. Noura Hamladji
Country Director
UNDP Libya

REMSA; on behalf of its Partners



PP Mr. Luis Polo
General Manager, REMSA